

**DANCING WILLOWS METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>BOARD OF DIRECTORS</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Robert Faiks	President	May 2022
Douglas Cox	Vice President	May 2023
Ron Petroff	Secretary	May 2023
Bob Wessels	Treasurer	May 2022
Lee Jennings	Director	May 2022

PLEASE NOTE DATE AND TIME

DATE: Thursday, September 9, 2021
TIME: 6:30 p.m.
PLACE: Dancing Willows Club House
11893 West Long Circle
Littleton, CO 80127

1) **ADMINISTRATIVE ITEMS:**

- a. Call to Order
 - b. Present Disclosures of Potential Conflicts of Interest
 - c. Approval or Amendment to the Agenda
 - d. Review and Approve the Minutes of the June 10, 2021 (enclosure)
-

2) **PUBLIC COMMENT: (3-minute time limit per speaker)**

3) **FINANCIAL ITEMS:**

- a. Ratification/Approval of Payment of Claims (enclosure)
 - b. Approve Financial Statements and Cash Position (enclosure)
-

4) **HOA REPORTS:**

- a. Patio Homes
 - b. Townhomes
 - c. Condominiums
-

5) **MANAGER'S REPORT:**

- a. Election Calendar
 - b. 2022 Budget Timeline
-

6) **COMMITTEE REPORTS:**

- a. Communications Committee
 - b. Landscaping Committee
 - c. Street Committee
 - d. Clubhouse Committee
 - e. Financial Committee
 - f. Monuments Committee
 - g. Snow Contract/Removal Committee
-

7) **OTHER:**

8) **DIRECTOR'S ITEMS:**

- a. Update to Parking Regulations Regarding Construction Dumpsters
 - b. Proposed Amendment to Swimming Pool Hours
-

9) **ADJOURNMENT:**

The next regular meeting is scheduled for Thursday, December 9, 2021

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF DANCING WILLOWS METROPOLITAN DISTRICT HELD THURSDAY, JUNE 10, 2021

A Regular meeting of the Board of Directors of the Dancing Willows Metropolitan District was held on June 10, 2021, at 6:30 PM at Dancing Willows Club House 11893 W. Long Circle, Littleton CO 80127.

ATTENDANCE

The regular meeting of the Board of Directors of the Dancing Willows Metropolitan District was called and held, as shown, in accordance with Colorado law. The following Directors were present:

In attendance were Directors:

Robert Faiks, President
Doug Cox, Vice President
Ron Petroff, Secretary
Bob Wessels, Treasurer
Lee Jennings, Director

Other participants identified in attendance:

Marcos Pacheco, CRS of Colorado
Christine McLeod, Haynie and Company
Marcia Garcia
Greg and Susan Root
Richard Sears, Jr.
Linda Stearns
Carol Swomley
Ken Kaul
Fayre Ruszczyk
Linda Rohlman
Patrick O'Keefe

CALL TO ORDER DISCLOSURE OF CONFLICTS OF INTEREST

The meeting was called to order by Director Faiks at 6:30 PM. There were no potential conflicts of interest that were disclosed.

AGENDA APPROVAL

Director Jennings moved that the Board amend the agenda to add discussion on the hot tub. Upon second by Director Petroff vote was taken, and motion carried unanimously.

MINUTES

The Board reviewed the minutes of the March 11, 2021, meeting. Director Jennings moved to approve the minutes as presented. Upon second by Director Petroff, a vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

Fayre Ruszczyk – Shared with board that she is pleased with Brown Brothers and their professionalism with the latest road work. She also asked if the County would consider maintaining the Roads. Director Jennings said this has been researched in the past, but all indications were that the roads could not be maintained by the

RECORD OF PROCEEDINGS

County. Fayre requested permission to pursue this topic with the County in an effort to gain a better understanding. The Board agreed to allow this and Director Petroff indicated that he would be willing to help in any way possible.

FINANCIAL

2020 Audit: Ms. Christine McLeod, with Haynie & Co., presented the draft 2020 Audit. Director Wessels requested an explanation from CRS and Hanie and Co why the clubhouse is carried in the notes for capital assets table at \$7,930. After discussion, Director Wessels moved that the Board approve the 2020 Audit, pending final legal and auditor review. Upon second by Director Petroff, vote was taken, and motion carried unanimously.

Approval of Claims: The Board reviewed the claims to be ratified represented by check nos. 2699 - 2725. Noted check nos. 2726-2730 were voided. Director Jennings moved that the Board ratify the claims as presented. Upon second by Director Petroff vote was taken, and motion carried unanimously.

The Board reviewed the current claims for approval represented by check nos. 2731 - 2743 with the auto-payments of Century Link, Comcast, and Excel Energy. Director Petroff moved that the Board approve the current claims as presented. Upon second by Director Cox, vote was taken, and motion carried unanimously.

Financial Statements and Cash Position: Mr. Pacheco reviewed the financial statements and cash position with the Board. The Board requested a breakdown for all Keesen landscaping invoices. Future snow removal invoices be sent to Directors Jennings and Petroff prior to payment. Director Wessels then moved that the Board accept the financial statements and cash position as presented. Upon second by Director Petroff, vote was taken, and motion carried.

HOA REPORTS

Patio Homes – Susan Root stated there is a community day on Saturday, with nothing further to report.

Townhomes – No Report.

Condos – No Report.

MANAGER'S REPORT

Hot Tub Repair: Director Faiks reported that there is a large leak coming from the sand filter and the hot tub is currently shut down. The parts needed for repair are in stock. The cost to replace the sand filter including sand is \$2,600 while the cost to repair is \$800 plus sand. Sand could be about \$150. Because of the age of the filter, it has been recommended that a new filter be installed. Perfect Pools has provided a quote but, the Board is awaiting additional quotes from other companies. Director Faiks requested the Board to approve an amount up to \$3500 to replace the filter elements. Director Jennings moved to approve an amount, not-

RECORD OF PROCEEDINGS

to-exceed \$3,500, for repairs to the hot tub. Upon second by Director Cox, vote was taken, and motion carried unanimously.

SDA Conference: Mr. Pacheco reported that the SDA conference will resume in-person on September 14 – 16, 2021. The Board requested that CRS look into a scholarship for Directors Cox and Petroff.

COMMITTEE REPORTS

Communications: Director Wessels reported 266 of 299 homes are now part of DW United. Some people are reached via snail-mail. In July, Linda and Jo will put out a newsletter. It will come out a few days after July 4th. Ron recommended that we send the July newsletter out on July 1st or 2nd since there will be seal coating performed on July 6th. Linda noted that she could send a separate email with only information about the seal coating.

Landscape: Carol Swomley reported that the community day had 49 volunteers. They have planted 11 bushes, 21 perennials, and 6 trees. There was another tree removed today that had died. It will need to be replaced. Fencing was purchased today to cover foliage. She asked for help installing the fencing. At the last committee meeting, it was voted to reimburse Marcia Garcia for expenses related to monument maintenance. She presented a receipt and asked that Marcia be reimbursed asap. Director Faiks said it was not necessary to get Board approval for the reimbursement. The committee chair or Board member only need to make the request of CRS.

Streets: Director Jennings reported and asked that everyone help their neighbors during the upcoming phase of work. He presented the map that has been circulated to the community and noted that there will always be access to either Bowles or Simms, regardless of the work being performed. Emergency vehicles will also always have access. Ron then added – there were some inconsistencies due to the flyers that were promised to be placed on doors. During the next phase, there will likely be an entirely electronic communication. This will be the same as the seal coating. Ron did apologize to the community for the miscommunication.

Clubhouse: Director Cox reported the clubhouse has been cleaned a few months back. It will need an additional cleaning soon. Nancy Carson continues to track the usage. Maintenance for the AC units is coming up soon. Director Jennings noted that the water heaters need to be inspected and likely replaced in the very near future.

RECORD OF PROCEEDINGS

Financial: Director Wessels reported that the Committee has been meeting regularly. The budget process will begin in July-August. There will be a survey of the community that asks how the money should be budgeted for 2022.

Monument: Nothing to report at this time.

Snow: It was suggested that community input be taken at the September meeting. At that time, the process can be restated. Director Jennings did note that the residents on the West end have typically had their snow removed in the middle of the night. They will continue to work on this process.

Pool: Director Faiks reported that the pool is back to 2019 methodology. Locks are rekeyed and 230 keys have been distributed.

Other Committee Matters: Director Faiks reviewed a handout that was provided, indicating the need to review rules and procedures to insure they are up to date and complete and to develop written procedures, maintenance procedures or logs.

OTHER ITEMS

There were none.

DIRECTOR'S ITEMS

There were none.

ADJOURNMENT

Director Cox moved that the meeting be adjourned at 7:45 p.m., upon second by Director Jennings, a vote was taken, and the motion carried unanimously.

Respectfully submitted,

Secretary for the Meeting

Ranges:	From:	To:	From:	To:
Check Number	02744	0761	Check Date	First Last
Vendor ID	First	Last	Checkbook ID	First Last
Vendor Name	First	Last		

Sorted By: Check Number

RATIFY

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
02744	CRS OF COLORADO	CRS of Colorado, LLC	7/9/2021	1STBANK-CKG	PMCHK00000216	\$3,596.12
02745	JARED'S NURSERY	Jared's Nursery Gift & Garden	7/9/2021	1STBANK-CKG	PMCHK00000216	\$579.00
02746	KEESEN	Keesen Landscape Management, I	7/9/2021	1STBANK-CKG	PMCHK00000216	\$984.40
02747	LYONSGADDISKAHN	Lyons Gaddis Kahn Hall Jeffers	7/9/2021	1STBANK-CKG	PMCHK00000216	\$352.80
02748	MARCIA GARCIA	Marcia Garcia	7/9/2021	1STBANK-CKG	PMCHK00000216	\$300.07
02749	METRO SECURITY	Metro Security, Inc.	7/9/2021	1STBANK-CKG	PMCHK00000216	\$116.00
02750	PERFECT POOLS	Perfect Pools	7/9/2021	1STBANK-CKG	PMCHK00000216	\$3,861.00
02751	SAVATREE	SavATree	7/9/2021	1STBANK-CKG	PMCHK00000216	\$450.00
02752	WESSELS	Bob Wessels	7/16/2021	1STBANK-CKG	PMCHK00000217	\$15.65
02753	BROWN BROTHERS	Brown Brothers Holdings, LLC	7/16/2021	1STBANK-CKG	PMCHK00000217	\$154,596.00
02754	ANGEL HVAC	Angel HVAC Services, LLC	8/10/2021	1STBANK-CKG	PMCHK00000218	\$678.00
02755	BROWN BROTHERS	Brown Brothers Holdings, LLC	8/10/2021	1STBANK-CKG	PMCHK00000218	\$49,725.00
02756	CRS OF COLORADO	CRS of Colorado, LLC	8/10/2021	1STBANK-CKG	PMCHK00000218	\$5,876.05
02757	HAYNIE & CO	Haynie & Company	8/10/2021	1STBANK-CKG	PMCHK00000218	\$4,800.00
02758	KEESEN	Keesen Landscape Management, I	8/10/2021	1STBANK-CKG	PMCHK00000218	\$1,996.96
02759	METRO SECURITY	Metro Security, Inc.	8/10/2021	1STBANK-CKG	PMCHK00000218	\$58.00
02760	PERFECT POOLS	Perfect Pools	8/10/2021	1STBANK-CKG	PMCHK00000218	\$1,670.00
02761	WILLOWBROOK W&S	Willowbrook Water & Sanitation	8/10/2021	1STBANK-CKG	PMCHK00000218	\$2,554.88

Total Checks: 18

Total Amount of Checks: \$232,209.93

Ranges: From: To: Check Date From: To:
 Check Number First Last 8/11/2021 9/9/2021
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voiced Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
02762	BACKFLOW TECH	Backflow Tech	9/9/2021	1STBANK-CKG	PMCHK00000219	\$235.00
02763	WILLOWBROOK W&S	Willowbrook Water & Sanitation	9/9/2021	1STBANK-CKG	PMCHK00000221	\$2,083.30
02764	KEESEN	Keesen Landscape Management, I	9/9/2021	1STBANK-CKG	PMCHK00000220	\$182.59
02765	SAVATREE	SavATree	9/9/2021	1STBANK-CKG	PMCHK00000222	\$440.00
* 02766	SWOMLEY, C (RE)	Carol Swomley	9/9/2021	1STBANK-CKG	PMCHK00000223	\$357.88
02767	DOUG COX	Douglas Cox	9/9/2021	1STBANK-CKG	PMCHK00000224	\$92.35
02768	FAIKSROBERT	Robert Faiks	9/9/2021	1STBANK-CKG	PMCHK00000225	\$92.35
02769	JENNINGS, R	R. Lee Jennings	9/9/2021	1STBANK-CKG	PMCHK00000226	\$92.35
02770	RON PETROFF	Ron Petroff	9/9/2021	1STBANK-CKG	PMCHK00000227	\$92.35
02771	WESSELS	Bob Wessels	9/9/2021	1STBANK-CKG	PMCHK00000228	\$92.35
02772	SWOMLEY, C (RE)	Carol Swomley	9/9/2021	1STBANK-CKG	PMCHK00000229	\$357.88
Total Checks: 11						Total Amount of Checks: \$3,760.52

AUTO PAYS
 Excel Energy \$2775.31
 CenturyLink \$50.29

DANCING WILLOWS METROPOLITAN DISTRICT

FINANCIAL STATEMENTS

August 31, 2021

DANCING WILLOWS METROPOLITAN DISTRICT
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
August 31, 2021
Unaudited

	<u>General</u>	<u>Debt Service</u>	<u>Capital</u>	<u>Long-term Debt</u>	<u>Total Memo Only</u>
<u>ASSETS AND OTHER DEBITS</u>					
Current Assets					
Cash in checking - 1st Bank	\$ 18,455	\$ -	\$ -	\$ -	\$ 18,455
Cash in ColoTrust	298,254	259,307	569,965	-	1,127,526
Total Current Assets	<u>316,709</u>	<u>259,307</u>	<u>569,965</u>	<u>-</u>	<u>1,145,981</u>
Other Debits					
Amount to be provided for debt	-	-	-	3,537,984	3,537,984
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 316,709</u>	<u>\$ 259,307</u>	<u>\$ 569,965</u>	<u>\$ 3,537,984</u>	<u>\$ 4,683,965</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Current Liabilities					
Accounts payable	\$ 10,625	\$ -	\$ -	\$ -	\$ 10,625
Total Current Liabilities	<u>10,625</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,625</u>
Long Term Debt					
Bonds payable - Series 2017 Refunding	-	-	-	3,505,000	3,505,000
Accrued bond interest	-	-	-	32,984	32,984
Total Long Term Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,537,984</u>	<u>3,537,984</u>
FUND BALANCES					
Tabor emergency reserves	14,910	-	-	-	14,910
Unassigned	426,818	-	-	-	426,818
Debt service - beginning fund balance	-	149,066	-	-	149,066
Capital - beginning fund balance	-	-	311,951	-	311,951
Current net change (deficit)	(135,644)	110,241	258,014	-	232,611
Total Fund Balances	<u>306,084</u>	<u>259,307</u>	<u>569,965</u>	<u>-</u>	<u>1,135,356</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 316,709</u>	<u>\$ 259,307</u>	<u>\$ 569,965</u>	<u>\$ 3,537,984</u>	<u>\$ 4,683,965</u>

DANCING WILLOWS METROPOLITAN DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
For the Eight Months Ended August 31, 2021
Unaudited

	Current Month	YTD Actual	2021 Budget	Variance Positive (Negative)	Percent of Budget (67% YTD)
REVENUES					
Property taxes	\$ 4,460	\$ 444,123	\$ 447,442	\$ (3,319)	99%
Specific ownership taxes	8,204	27,602	40,000	(12,398)	69%
Clubhouse rentals	-	1,000	5,500	(4,500)	18%
Interest	4	224	1,000	(776)	22%
Conservation Trust Funds	-	1,004	1,500	(496)	67%
Miscellaneous income	50	100	1,500	(1,400)	7%
Total revenues	12,718	474,053	496,942	(22,889)	95%
EXPENDITURES					
<u>General</u>					
Audit	-	4,800	4,800	-	100%
County treasurer fees	67	6,663	6,712	49	99%
Directors' fees, net	-	923	3,000	2,077	31%
District management and accounting	3,500	28,000	42,000	14,000	67%
Insurance	-	11,208	11,700	492	96%
Legal	-	353	2,000	1,647	18%
Postage, printing and copies	-	451	-	(451)	-
Miscellaneous - bank charges and Zoom	30	355	2,000	1,645	18%
Payroll taxes	-	-	230	230	0%
SDA dues	-	541	550	9	98%
SDA conference attendance	-	2,366	1,000	(1,366)	237%
Contingency	-	-	10,000	10,000	0%
Emergency reserve	-	-	14,623	14,623	0%
Total general expenditures	3,597	55,660	98,615	42,955	56%
<u>Operations and Maintenance</u>					
Utilities	7,262	25,431	36,000	10,569	71%
Clubhouse maintenance	58	3,371	3,000	(371)	112%
Landscape contract	810	4,050	7,500	3,450	54%
Grounds and landscaping maintenance	358	6,874	9,000	2,126	76%
Irrigation repairs and backflow testing	418	969	3,000	2,031	32%
Street repairs and maintenance	-	-	1,000	1,000	0%
Pool chemicals, supplies and equipment	-	1,776	2,500	724	71%
Pool contract	1,000	7,500	8,500	1,000	88%
Pool maintenance	(2,600)	890	3,000	2,110	30%
Snow removal and tree watering	440	53,229	89,500	36,271	59%
Total O&M expenditures	7,746	104,090	163,000	58,910	64%
Total expenditures	11,343	159,750	261,615	101,865	61%
EXCESS OF REVENUES OVER EXPENDITURES	1,375	314,303	235,327	78,976	134%
OTHER FINANCING USES					
Transfer to Capital Reserve Fund	-	(449,947)	(449,947)	-	100%
Total other financing uses	-	(449,947)	(449,947)	-	100%
NET CHANGE IN FUND BALANCE	1,375	(135,644)	(214,620)	78,976	
BEGINNING FUND BALANCE	304,709	441,728	396,317	45,411	
ENDING FUND BALANCE	\$ 306,084	\$ 306,084	\$ 181,697	\$ 124,387	

DANCING WILLOWS METROPOLITAN DISTRICT
DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
For the Eight Months Ended August 31, 2021
Unaudited

	Current Month	YTD Actual	2021 Budget	Variance Positive (Negative)	Percent of Budget (67% YTD)
REVENUES					
Property taxes	\$ 1,801	\$ 179,377	\$ 180,717	\$ (1,340)	99%
Interest	9	105	2,000	(1,895)	5%
Total revenues	<u>1,810</u>	<u>179,482</u>	<u>182,717</u>	<u>(3,235)</u>	<u>98%</u>
EXPENDITURES					
Bond principal	-	-	45,000	45,000	0%
Bond interest	-	66,150	132,300	66,150	50%
County treasurer fees	27	2,691	2,711	20	99%
Paying agent fees	-	400	400	-	100%
Total expenditures	<u>27</u>	<u>69,241</u>	<u>180,411</u>	<u>111,170</u>	<u>38%</u>
NET CHANGE IN FUND BALANCE	1,783	110,241	2,306	107,935	
BEGINNING FUND BALANCE	<u>257,524</u>	<u>149,066</u>	<u>149,395</u>	<u>(329)</u>	
ENDING FUND BALANCE	<u>\$ 259,307</u>	<u>\$ 259,307</u>	<u>\$ 151,701</u>	<u>\$ 107,606</u>	

**DANCING WILLOWS METROPOLITAN DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
For the Eight Months Ended August 31, 2021
Unaudited**

	Current Month	YTD Actual	2021 Budget	Variance Positive (Negative)	Percent of Budget (67% YTD)
REVENUES					
Interest	\$ 17	\$ 122	\$ -	\$ 122	-
Total revenues	<u>17</u>	<u>122</u>	<u>-</u>	<u>122</u>	<u>-</u>
EXPENDITURES					
Clubhouse - furniture replacement	-	1,990	7,000	5,010	28%
Refrigerator	-	-	2,000	2,000	0%
Street paving/sealing/sidewalk/gutter maintenance	-	162,457	142,048	(20,409)	114%
Concrete removal and replacement	-	25,008	21,855	(3,153)	114%
Portable audio system	-	-	1,000	1,000	0%
Unidentified - pool pump	2,600	2,600	50,000	47,400	5%
Total expenditures	<u>2,600</u>	<u>192,055</u>	<u>223,903</u>	<u>31,848</u>	<u>86%</u>
EXCESS OF EXPENDITURES OVER (UNDER) REVENUES	<u>(2,583)</u>	<u>(191,933)</u>	<u>(223,903)</u>	<u>31,970</u>	<u>86%</u>
OTHER FINANCING SOURCES					
Transfer from General Fund	-	449,947	449,947	-	100%
Total other financing sources	<u>-</u>	<u>449,947</u>	<u>449,947</u>	<u>-</u>	<u>100%</u>
NET CHANGE IN FUND BALANCE	(2,583)	258,014	226,044	31,970	
BEGINNING FUND BALANCE	<u>572,548</u>	<u>311,951</u>	<u>311,951</u>	<u>-</u>	
ENDING FUND BALANCE	<u>\$ 569,965</u>	<u>\$ 569,965</u>	<u>\$ 537,995</u>	<u>\$ 31,970</u>	

DANCING WILLOWS METROPOLITAN DISTRICT
CASH POSITION STATEMENT
Year to Date (YTD) as of August 31, 2021
Adjusted as of September 2, 2021

Account Activity Item Description	CHECKING 1st Bank	INVESTMENT			TOTAL ALL ACCOUNTS
		COLOTRUST*			
		General	Capital	Bond Reserve	
BEGINNING BALANCE PER BANK	\$ 40,068	\$ 847,999	\$ -	\$ 9,264	\$ 897,331
YTD credits - Total deposits, wires and transfers	332,346	645,903	780,387	250,668	2,009,304
YTD debits - Total vouchers, wires and transfers	(304,084)	(1,340,545)		(66,150)	(1,710,779)
YTD balance	68,330	153,357	780,387	193,782	1,195,856
Less outstanding checks	(49,875)	-	-	-	(49,875)
Adjusted balance - agrees to financial statements	18,455	153,357	780,387	193,782	1,145,981
Current activity					
Transfer	15,000	(15,000)	-	-	-
Transfer	-	(65,525)	-	65,525	-
Transfer	-	210,422	(210,422)	-	-
Deposits - interest	-	-	1	-	1
Payables	(10,625)	-	-	-	(10,625)
Adjusted current balance	22,830	283,254	569,966	259,307	1,135,357
Less cash allocated for capital	-	-	(569,966)	-	(569,966)
Less restricted cash - debt service	-	-	-	(259,307)	(259,307)
Adjusted unrestricted cash balance	\$ 22,830	\$ 283,254	\$ -	\$ -	\$ 306,084

*Colostrust Average Monthly Yield = .0262%

General Obligation Refunding Bonds, Series 2017:

	Principal	Interest	TOTAL	
Due 06/01/2021	\$ -	\$ 66,150	\$ 66,150	Paid
Due 12/01/2021	45,000	66,150	111,150	
	<u>\$ 45,000</u>	<u>\$ 132,300</u>	<u>\$ 177,300</u>	

Update on parking rules pertaining to construction dumpsters.

Background:

As the properties within Dancing Willows age we should see increased remodeling activity. Often times these remodels call for the need of a construction dumpster. Jefferson County has very specific regulations for construction dumpsters, attached. However, they do not have jurisdiction within Dancing Willows. The parking regulation only addresses vehicles. It does not address anything that does not have wheels, be it a dumpster, a load of sand, construction lumber, etc.

Dumpsters are often a problem as they get filled beyond capacity, collect non-construction garbage that attracts rodents, and can languish unused for long periods of time.

It seems appropriate to ban non vehicles from the roadways and parking areas but with some guidelines for approval of exceptions. This particular paper is specific to construction dumpsters. For everything else, I suggest the addition of this line to some document, “Non-vehicles may not be placed on a street or adjacent parking without prior approval of the Dancing Willows Metro District.”

Elements to consider:

Where a dumpster can be placed,
Length of time the dumpster will be in the neighborhood,
Who is responsible for any damage caused by the dumpster, and
Should a fee or deposit be assessed.

Proposal:

No construction dumpsters may placed in a street or alley.

Upon Board approval and a deposit of \$100, a dumpster may be placed in a parking space for up to 60 days provided:

- The dumpster is no longer than 12 feet long
- The dumpster is removed promptly when full
- No garbage or trash is placed in the dumpster
- The area around the dumpster is cleaned after removal
- Dumpster will be removed within 3 days upon demand by the District .

Deposits will be refunded provided that all conditions set forth were complied with and no damage was caused by the presence of the dumpster.

Please give this strong consideration and suggest changes and prepare to vote on adoption in December 2021.

Temporary Container Guidelines

General Information:

- If the container is placed in public right-of-way (public alleys or streets) a permit is necessary.
- All containers placed within the right-of-way are subject to inspection. Proposed locations of container within the right-of-way will be evaluated by the Inspector prior to issuance of the permit.
- No permits are required for dumpster, roll-offs or other containers placed on your property.
- If the container is placed in public right-of-way (public alleys or streets) a permit is necessary.
- Permits may be obtained by the container company, the property owner, or the person responsible for filling the container.
- Containers are not allowed on arterial streets, nor generally along collector streets.
- At no time can a container occupy or impede a sidewalk, lawn, travel lane, no parking zone, temporary loading zone, or alley.
- Permits are not required when containers are associated with construction projects that are part of a larger common plan of development.

Safe Practices:

- Containers must be placed and fit within a parking lane and be a minimum of 20 feet from any corner, alley or entrance.
- All Containers must have a minimum 6-inch wide by 4-foot long strip of reflective tape placed vertically on each corner, or placement of an orange traffic cone behind the container.
- Containers should not leak, overflow or be filled such that debris can fall into the roadway or blow away. The Permittee will be responsible for all cleanup expenses if pollutants are found to be discharging into the waterways / storm sewer, as well as damages to the roadway, curb, gutter, sidewalk or other roadway feature.

Applying for the Permit:

- The application form for temporary container placement in right-of-way is the same document used for all roadwork and lane use. When completing the application form, please write "Temporary Container Placement" in the work description box.
- Applicants are strongly encouraged to complete, sign (names may be typed) and submit the application electronically to transeng@jeffco.us.

- Please allow 48 hours for review of the application. Applicants will be contacted by email when the permit is ready to be paid.
- The cost of the permit is \$50 plus a 2.5% convenience fee if paying with a credit card.

